

## PASS Self-Rating Form

Name of participant: ..... Date: .....

Instructions: Rate your own level of confidence in undertaking the following skills/ tasks using the scale provided below (✓).

- 0 = Not confident at all
- 1 = A little confident
- 2 = Quite confident
- 3 = Very confident

#	Participant Skill or Attribute	0	1	2	3
<b>Peer facilitator role:</b>					
1	Manage time well and keep to an agenda				
2	Facilitate smooth transitions between activities				
3	Summarise key learning or teaching points				
4	Facilitate organising time and date for the next PASS session and assign roles				
<b>Practitioner role:</b>					
5	Make a good quality recording of the parent or group session using video or audio recording equipment				
6	Provide relevant background details of the case or parenting group so that the context of the session is clear				
7	Provide information about the specific session activity being reviewed				
8	State clearly a problem, concern or consultation issue that arose in a parent or group session				
9	Clearly explain the reason why you selected section/s of video or audio to be played in a PASS session				
10	Identify your strengths, weaknesses and goals for change				
11	Request that your peers provide you with specific feedback about a particular issue				
12	Respond positively to feedback received from peers about your performance				
13	Not become defensive, avoidant or upset when you receive constructive negative feedback				
14	Ask peers to explain or elaborate when a comment about performance was unclear or ambiguous				
15	Summarise the key actions you intend to take to improve your performance in future sessions				
<b>Peer mentor role:</b>					
16	Ask practitioners to clarify their comments or observations about their performance (e.g. give specific examples)				
17	Use prompts effectively to encourage self-reflection by practitioners				
18	Provide clear, descriptive feedback about positive aspects of your peers' performance				
19	Provide constructive negative feedback to a peer about their performance				
20	Show respect, support and empathy towards peers at all times				

## PASS Session Checklist

Use this as a guide and as a record of what you covered in the session. Fill in each section as it applies to your role each PASS session. Indicate with a tick (✓) if the item was covered. Leave blank if the item was omitted.

Date: ..... Number of participants: .....

Start time: ..... Finish time: .....

### Content checklist

#### 1. Practitioner (case reviewer)

- I provided case background
- I explained my choice of segment
- I shared my conclusions
- I clarified my desired feedback
- I provided details of the session
- I identified what I did well
- I identified my aims for improvement
- I shared my proposed actions

#### 2. Peer mentor

- I asked for specifics
- I provided descriptive feedback
- I provided constructive feedback
- I showed support and empathy

### Goals for next session

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### Practice tasks

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Peer facilitator (sign and confirm above):

Print name: .....

Signature: ..... Date: .....

## PASS Session Checklist

Use this as a guide and as a record of what you covered in the session. Fill in each section as it applies to your role each PASS session. Indicate with a tick (✓) if the item was covered. Leave blank if the item was omitted.

Date: ..... Number of participants: .....

Start time: ..... Finish time: .....

### Content checklist

#### 3. Peer facilitator

- I set the agenda and gained consent from the group
- I reviewed previous session content
- I introduced first (and subsequent) case reviewer
- I facilitated discussion and feedback
- I introduced case discussion
- I referred group to professional development activity
- I set between-session goals
- I allocated peer facilitator role to another group member for the following PASS session
- I summarised and closed the session

### Goals for next session

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### Practice tasks

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